

Palliative Care and Quality of Life Interdisciplinary Advisory Council

September 23, 2015, 3:29Pm Meeting Minutes

Members Present:

Rev. Marie Carpenter, Director of Eldercare Ministries, American Baptist Churches of Rhode Island; Chair of the Advisory Council, **Dr. Edward V. Martin, M.D., MPH**, Medical Director, Home and Hospice Care of Rhode Island; **Dr. Angela Taber, M.D.**, Palliative Medicine Physician, Miriam Hospital and Rhode Island Hospital; **Linda M. Dziobek, R.N.**, Chair, Partnership to Reduce Cancer in Rhode Island

Members Not Present/ Excused: **Maria Barros, R.N.**, Director of Clinical Services, **Nancy Roberts, MSN, R.N.**, President and CEO, VNA of Care New England Health System; Nursing Placement, Inc., **Linda Del Vecchio-Gilbert**, Associate Professor NE Institute of Technology

Staffing the Advisory Council:

Manuela Raposo, Comprehensive Cancer Control Program, Rhode Island Department of Health

Members of the Public Present:

Jim Willsey, Roger Williams Medical Center

Melissa Campbell, American Cancer Society

Present from Rhode Island Department of Health (HEALTH):

C. Kelly Smith, MSW, Comprehensive Cancer Control Program, Rhode Island Department of Health

Andrea Bagnall Degos, Director of Communications

Minutes:

1. Introductions, Roll Call and Establishment of a Quorum (Chair)

Dr. Martin welcomed and thanked the Council Members and Members of the Public. Manuela Raposo then called roll (results above).

2. Communications and Marketing Plan:

Andrea Bagnall Degos, Director of Communications for RI DOH, attended the meeting in order to identify what type of marketing and communications needs the Advisory Council has.

3. Discussion ensued on the need to change the image of palliative care in the community and what type of marketing could be used:

- Website, brochure and social media: internal newsletter could be used to disseminate information to the provider community
- The Partnership to reduce cancer/ Palliative Care workgroup is working on a brochure and a roundtable event in collaboration with ACS
- The Director of Health might be willing to appear on a video speaking of Palliative Care
- Add Palliative Care resources to RI DOH data base
- Development of Webpage for Palliative Care
- RI DOH Grand Rounds session focusing on Palliative Care
- Talk to Kidsnet about adding Palliative Care information to their newsletter

4. Review of Final Version of Recommendations

- Suggestion was made by Dr Martin that the Council review the recommendations in order to finalize by the next meeting.
- List of members of the Advisory Council should be added to the report.

5. Future agenda items:

- Meeting schedule
- Review of Recommendations
- Review of Communications Plan

6. Next steps:

- Andrea will draft a communications plan for the Advisory Council to review at the next meeting

7. Public Comments

- none

8. Future Meetings

The Advisory Council members will meet every other month, on the last Friday of the month, from 3:30pm to 4:30pm. The next meeting is scheduled for February 19, 3:30 pm.

Adjournment: The meeting was adjourned at 4:23pm. (Minutes reported by Manuela Raposo)